

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

**Regular Meeting**  
**September 26, 2023, 7:00 PM**  
**Holland Township School - Auditorium**  
**710 Milford Warren Glen Road**  
**Milford, NJ 8848**

## AGENDA

A. Meeting **CALLED TO ORDER** by President Matthew Davis

B. **FLAG SALUTE**

C. **WELCOME**

D. **ROLL CALL- 7 Present Quorum**

Davis\_Present\_\_

Giovannetti\_\_Present\_\_

Hance\_Present\_\_

Martin\_Present\_\_

Moustakas\_Present\_\_

Muller\_Present\_\_

Walker\_Present\_\_

E. **CORRESPONDENCE - NONE**

F. **EXECUTIVE SESSION- TABLED**

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

~~\_\_\_Confidential Matters by Law or Court Order~~

~~\_\_\_Purchase Property~~

~~\_\_\_Personnel Matters~~

~~\_\_\_Invasion of Individual Privacy Employee or Student~~

~~\_\_\_Investigation into Violations of Law~~

~~\_\_\_Suspension, Civil Penalty or Loss of a License or Permit~~

~~\_\_\_Disclosure would Impair District's Right to Receive Funding~~

~~\_\_\_School/Public Security~~

~~\_\_\_Collective Bargaining~~

~~\_\_\_Pending, Ongoing or Anticipated Litigation~~

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

And be it further ~~RESOLVED~~ that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. ~~Motion to Enter Executive Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at \_\_\_\_\_ to discuss \_\_\_\_\_.~~

2. ~~Motion to Enter Public Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at \_\_\_\_\_.~~

G. CONSENT AGENDA

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: 7 Ayes, 0 Nay/Abstentions- Motion Carries.

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes:

August 1, 2023 Special Board Meeting Minutes

August 15, 2023 Work Session Meeting Minutes

August 22, 2023 Regular Board Meeting Minutes

September 19, 2023 Work Session Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated:

August 31, 2023 check numbers 13023 thru NO831 in the amount of \$57,313.44

September 26, 2023 check numbers 13024 thru 13127 in the amount of \$1,022,551.16

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending June 30, 2023 and July 31, 2023 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending June 30, 2023 (R) and July 31, 2023 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of June 30, 2023. and July 31, 2023, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Stephanie Snyder/Hunterdon County Superintendent Meeting/Shawnee, PA/October 5-6, 2023/Hotel, Registration Mileage
- Jennifer Leap/Suicide Risk Detection/JP Case/October 17, 2023/Mileage
- Kristen Deniz/Suicide Risk Detection/JP Case/October 17, 2023/Mileage
- Colleen Tropeano/NJ Gifted Sharefest/October 10, 2023/The College of New Jersey/Registration - \$20.00/Mileage
- Diane Udovich/WRS Certified Teacher Conference/July 22-25, 2024/Boston, MA/\$669 Registration/Hotel/\$256.62 Mileage
- Deborah Croasdale/Ellis Island PD/December 5, 2023/\$250.00 Registration/Mileage
- Amber Lazier/Ellis Island PD/December 5, 2023/\$250.00 Registration/Mileage

## **5. Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. **BOARD PRESIDENT REPORT-** Thank you Ms. Hance for running the work session last Tuesday evening. Mr. Davis did speak at the Del Val BOE mtg on September 25<sup>th</sup> regarding Holland's interest in entering into a regionalization study under the LEAP grant program.

I. **SUPERINTENDENT REPORT** Individual Student reports for the NJSLA 2023 Spring Assessment will be sent home to parents shortly, the annual NJSLA testing report will be presented during the October BOE mtg, Thank you to our parents, community, town committee and Holland Township Police for their support over the past month as school re opened from summer break.

J. **PRINCIPAL REPORT** Thank you parents for a smooth opening to school. There are several upcoming events to note: October 3<sup>rd</sup> is picture day, October 9<sup>th</sup> is a full professional development day for staff, we will celebrate the week of respect, school violence awareness week and Red Ribbon Week in October. During Red Ribbon Week we will begin our Caught being Kind initiative.

## **K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

Lisa Pezzano, Holland Township- Commented on the comments that were made by the Holland Township School Board at the Delaware Valley Regional Board Mtg on Monday night regarding the possibility of entering into a regionalization study; she noted the experience of West Amwell as well as acknowledging possible cost savings but cautioned the BOE to get their "ducks in a row" prior to proceeding.

## **L. EDUCATION**

Motion made by Davis seconded by Hance , to approve the following items:

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

## Roll Call Vote:

Giovanetti\_Y\_Martin\_\_Y\_Moustakas\_Y\_\_Muller\_Y\_Walker\_Y\_Hance\_Y\_Davis\_Y\_\_ Motion Carries

### **1. Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for August 15, 2023 - September 15, 2023 and affirms the actions of the administration. (0 investigation, 0 found to be HIB). (School Year 2023-2024 0 total investigations, 0 found to be HIB)

### **2. Approve Annual HIB Self-Assessment**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual HIB Self-Assessment for the 2022-2023 school year.

### **3. Approve Week of Respect - October 2-6, 2023**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 2-6, 2023 as Week of Respect

### **4. Approve School Violence Awareness Week - October 16-20, 2023**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 16-20, 2023 as School Violence Awareness Week.

### **5. Approve Red Ribbon Week - October 23-31, 2023**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 23-31, 2023 as Red Ribbon Week

### **6. Approve American Education Week - November 13-17, 2023**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of November 13-17, 2023 as American Education Week

### **7. Approve School Bus Emergency Evacuation Drill Statement**

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, on Thursday, September 21, 2023 the Holland Township School performed a school bus emergency evacuation drill for all bus routes. The drill was held at approximately 2:15 pm for both the elementary school students and the middle school students in the front of the school in the bus unloading area

### **8. Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- 3rd Grade - DaVinci Science Center - Allentown, PA
- 5th Grade - RVCC Planetarium - Branchburg, NJ

### **9. Approve Huntington Learning Center**

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves Huntington Learning Center of Flemington to provide tutoring services utilizing the High Impact Tutoring grant for the 2023-2024 school year.

## **M. PERSONNEL**

Motion made by Davis, seconded by Walker, to approve the following items:

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

**Roll Call Vote:**

Giovanetti\_Y\_Martin\_\_Y\_Moustakas\_Y-Abstain M1\_\_Muller\_Y\_Walker\_Y\_Hance\_Y\_Davis\_Y-Abstain M3\_\_ Motion Carries

**1. Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2023-2024 school year:

- Emma Moustakas/Teacher/Aide/Cafeteria Aide
- Lindsay McDonald/Teacher (Current Aide Sub)

**2. Approve Staff Members for Detention**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all employed teachers to act as chaperons for Detention as per the negotiated contract for the 2023-2024 school year

**3. Approve Media Center Volunteers**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following as Media Center Volunteers fo the 2023-2024 school year:

- Margareta Dubalari
- Jena Detore
- Mary Wiklanski
- Samantha Grundstrom
- Megan Davis
- Megan Simini
- Joyce Criss

**4. Approve Mentors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff members as mentors for the 2023-2024 school year:

- Mentor - Employee #630/Mentee Employee #2303
- Mentor - Employee #1509/Mentee Employee #2304
- Mentor - Employee #1703/Mentee Employee #2307

5. FURTHER RESOLVED, payments to the mentors and payroll deductions will be processed as per the guidelines in the 2023-2024 Mentoring Plan.

**6. Approve Board Secretary**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Deborah Olah as the Board Secretary for the 2023/2024 school year with a compensation of \$1,000.00 per month beginning October 1, 2023 - June 30, 2024.

**7. Annual Appointment of Officers/Appointments - Reappointment**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education appoints the following officials, for the period October 1, 2023 through June 30, 2024:

- Board Secretary: Deboarh Olah

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

## **8. Approve Movement on Salary Guide**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #2204 movement on the salary guide from 3BA+15 (\$58,770) to 3MA (\$63,158) retroactive to September 1, 2023 as per HTEA Contract.

## **N. POLICY**

NONE

## **O. FINANCE AND FACILITIES**

Motion made by Davis, seconded by Muller, to approve the following items:

### **Roll Call Vote:**

Giovanetti\_Y\_Martin\_Y\_Moustakas\_Y\_Muller\_Y\_Walker\_Y\_Hance\_Y\_Davis\_Y\_Motion Carries

### **1. Approve Blueprint 4 Greatness Leadership Contract**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Blueprint 4 Greatness Leadership to provide student lead workshop sessions not to exceed \$10,000.00 for the 2023/2024 school year to be paid from grant funds.

### **2. Approve Cancellation or Reissuance of Outstanding Checks**

RESOLVED that, upon the recommendation of the Superintendent, the Holland Township Board of Education approves cancellation or reissuance (where appropriate) of the following outstanding checks:

#### **Account/Check Number/Amount/Date/Reissue or Cancel**

- General/#9406/\$540.00/10-15-19/C
- General/#9784/\$57.50/3-17-20/C
- General/#10254/\$31.71/9-22-20/C
- General/#10801/\$30.00/9-22-20/C
- General/#11354/\$89.00/12-21-21/C
- General/#11944/\$100.00/7-25-22/C
- General/#12162/\$43.80/10-18-22/C
- General/#12326/\$15.26/12-20-22/C
- General/#12327/\$38.21/12-20-22/C

### **3. Approve Special Ed Joint Transportation Agreement for the 2023-2024 School Year for the Marie Katzenbach School for the Deaf.**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2023-2024 Joint Transportation Agreement between the Holland Township Board of Education and the Delaware Valley Regional High School District in the amount of \$31,966.00

### **4. Accept FY23 Non Public Transportation Aid**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts FY23 Non-public Transportation Aid in the amount of \$936 and to appropriate these funds from surplus into the 23/24 budget account #11-000-270-503 entitled "Non-Public AIL Payments".

### **5. Accept FY23 Extraordinary Aid**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts FY23 Extraordinary Aid in the amount of

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

\$246,335 and to appropriate these funds from surplus in the following line items in the 23/24 budget:

- 11-213-100-610 Resource Cntr Supplies \$2058
- 11-230-100-610 BSI Supplies \$32
- 11-000-216-610 Speech Supplies \$104
- 11-000-217-320 Extraordinary Purch Serv. \$198,639
- 11-000-262-520 Property Insurance. \$18,088
- 11-204-100-610. LLD Supplies \$113
- 11-212-100-610. MD Supplies. \$301
- 11-000-291-299. Sick Day Payout. \$27,000

## **6. Appropriate FY Supplemental Stabilization Aid**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the appropriate FY23 Supplemental Stabilization Aid from surplus into the following line items of the 23/24 budget in the amount of \$140,779.

- 11-110-100-101 Kindergarten Salaries. \$57,096
- 11-000-266-420 Security Purch Serv \$973
- 11-000-216-320 Related Services. \$50,246
- 11-000-217-320 Extraordinary Purch Services. \$26,779
- 11-000-219-300 CST Purchased Services \$3359
- 11-190-100-340 Instr Purch Tech Serv. \$2326

## **7. Approve Parette Somjen Architects**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Holland Township Board of Education, in the County of Hunterdon, New Jersey authorizes and delegates Parette Somjen Architects with the responsibility to prepare and submit a major amendment to the District's Long Range Facility Plan (LRFP) in accordance with the NJDOE and Office of School Facilities guidelines and requirements.

## **P. SUPPLEMENTARY MATTERS**

### **1. Regionalization**

A- An open BOE discussion(begun by Mr. Davis) occurred regarding Holland's choice to enter into a study of regionalization. On Monday, 9/25 Mr. Davis made a public comment on behalf of the Holland BOE to the Delaware Valley Regional School Board inviting their BOE to discuss the possibility of joining HTSD in a study. Mr. Davis made the following points:

- No binding language to receive funding for study(statute)
- HTSD BOE has been in discussions regarding a study since 20221
- Value of study for further information regarding best practice and possible cost savings to district
- Referenced the alternative phase out schedule available to districts who engage in a regionalization study- HTSD looking at extension of S2 adjustments which would be approximately \$40,000 over two years.

B. Mr. Moustakas commented that although he understands that the study may be beneficial in helping the district in the future with budgeting decisions, he has significant concerns about the outcomes and the possibility that the district would be

# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

forced to follow through with regionalization, which he is vehemently against. Also has concerns regarding the need to include the town committee in the discussion.

C. Mr. Muller commented that although something may not work as planned in other areas; this is not reason for us not to engage in a study to better the district and learn of fresh perspectives for cost savings; ultimately the choice to regionalize would be presented to the tax payers. The study is not a choice to regionalize, it is a fact finding initiative; a beginning of a discussion. Referenced Kingsway District's study for our members to read to familiarize themselves regarding the information which would be available through a regionalization study.

D. Mr. Walker commented that there should not be an assumption that the study will even show that regionalization would be beneficial to the district; the BOE has only proposed entering into Phase I of the process which is to engage in the study only. The study will give the district information to make informed decisions in the future.

2. District Goals/Board Goals: A motion was made by Davis, seconded by Giovannetti to approve the 2023-24 District goals. 7 Aye, 0 Nay/ab- Motion carried

A motion was made by Davis, seconded by Hance to approve the 2023-24 Board goals. Hance read the drafted board goals. 7 Aye, 0 Nay/ab- Motion carried

3. October community correspondence- Gun safety, Behavior threat teams and safety term letters were shared with BOE, BOE will submit input via email.

4. Committee Assignments: Negotiations: Davis/Walker, Muller alternate

Board Disciplinary Appeal Committee: Hance/Martin/Moustakas,

Muller/Walker/Davis/Giovannetti alternate

## **Q. COMMENTS: PUBLIC - GENERAL**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

1. Lisa Pezzano- school regionalization study- concerns that promises from state DOE are/will not be followed through

2. Michael Thompson- concern regarding September 15<sup>th</sup> incident and racial slur

3. Jennifer Thompson- concern that "N" word is permissible in community

## **R. EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

XConfidential Matters by Law or Court Order



# HOLLAND TOWNSHIP SCHOOL DISTRICT

---

- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Davis seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:35 pm to discuss personnel and pending, ongoing or anticipated litigation. 7 Ayes- motion carried

2. **Motion to Enter Public Session**

Motion made by Davis, seconded by Muller upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:25 pm. 7- Ayes

S. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Muller, seconded by Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:25 pm.- 7 Ayes

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,

Stephanie Snyder  
Superintendent  
9/29/23

