



Holland Township School

Regular Meeting
November 23, 2021, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

- A. CALL TO ORDER
- B. FLAG SALUTE
- C. WELCOME
- D. ROLL CALL

Davis – Present
 Hackmann – Present
 Hance – Present
 McGuire – Present
 Muller – Present
 Schilder – Present
 Walker – Present

7 members present. 0 members absent.

- E. CORRESPONDENCE
- F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security



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- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:04 to discuss Personnel Matters and Collective Bargaining.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. McGuire, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:25.

G. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Mr. Hackmann, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the following:

October 12, Work Session Meeting Minutes

October 19, 2021 Regular Board Meeting Minutes

October 12, 2021 Work Session Executive Session Minutes

October 19, 2021 Regular Board Meeting Executive Session Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated November 23, 2021 check numbers 11230 thru 11336 in the amount of \$748,312.12.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the months ending July 31, August 31, September 30, and October 31, 2001 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending September 30, 2021 and October 31, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of Sept. 30, 2021 and October 31, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve



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work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent

- Susan Wardell/The Anxious Student/Virtual/December 15, 2021 / Registration Fee \$125
- Diane Udovich/Fundations Level 1 Workshop/Virtual/December 16, 2021/Registration Fee \$289

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

Voice Vote: 7 – yes; 0 – no; 0 – abs; Motion passes 7-0

H. BOARD PRESIDENT REPORT – No Report

I. SUPERINTENDENT REPORT – No Report

J. PRINCIPAL REPORT Principal Susan Wardell discussed a presentation she made and the Teacher/Educational Specialist of the Year awards.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

L. EDUCATION

Motion made by Mr. Davis, seconded by Mr. Schilder, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes; McGuire – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 7-0.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for October 18, 2021 - November 12, 2021 and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

2. Approve Hearts and Hands Professional Development & Educational Consulting, LLC

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Hearts and Hands Professional Development & Education Consulting, LLC Consulting Services to provide Professional Development in Social Emotional Learning through workshop sessions not to exceed \$15,000.00 for the 2021/2022 school year.

3. Approve IPM Plan and Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Integrated Pest Management Plan and Policy for the 2021-2022 school year.

4. Approve Applying for Frax Grant

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education approves the Frax Grant application (online Math program to help with fractions) for a one year trial for the 2021-2022 school year.

5. Approve Revised HTS Health, Safety, and Learning Environment Protocols

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Revised Health, Safety, and Learning Environment Protocols for the 2021-2022 school year.

6. Approve School Safety and Security Plan Annual Review Statement of Assurance

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Safety and Security Plan Annual Review Statement of Assurance for the 2021-2022 school year. The School Safety and Security Plan Annual Review Statement of Assurance will be submitted to the County Office of Education.

7. Accept Holland Township Environmental Commission Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Holland Township Environmental Commission donation of personal hand sanitizers for our students. The Board recognizes and thanks the Holland Township Environmental Commission for the continued and generous support to our school district.

M. PERSONNEL

Motion made by Mr. Davis, seconded by Mr. Hackmann, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes (abs #5); McGuire – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 7-0 for #1-4; Motion passes 6-0-1 for #5.

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township

Board of Education approves the following substitutes for the 2021-2022 school year:

- Katherine Ujvary: **Nurse**

2. Approve Unpaid Leave of Absence

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1877 unpaid leave of absence beginning Wednesday, November 3, 2021 until further notice.

3. Approve Unpaid Leave of Absence

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1828 unpaid leave of absence beginning Monday, December 6, 2021 until Thursday, December 23, 2021.

4. Approve Unpaid NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #577 request for unpaid NJFLA/NJFLIA leave beginning on or about November 18, 2021 not to exceed 12 weeks on an intermittent basis. (pending physician certification)



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5. Approve Memorandum of Agreement

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Memorandum of Agreement between Holland Township Board of Education and the Holland Township Education Association.

N. POLICY

O. FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Mr. McGuire, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance - Yes; McGuire – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 7-0.

1. Termination of Health Plan

Motion to authorize the School Business Administrator to effectuate the termination of the employee medical benefit plans held directly with Horizon effective 11:59pm on February 28, 2022.

2. Approval of New Health Plan

Motion to approve participation in the School Employee Health Benefits Plan ("SEHBP") for medical coverage and to authorize the School Business Administrator to execute the necessary paperwork to enroll in the plan effective 12:00am on March 1, 2022.

3. Comprehensive Maintenance Plan/M1, FY22

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Holland Township School are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township School hereby authorizes the Business Administrator to submit the Comprehensive Maintenance Plan for the Holland Township School.

4. Approve Silica Exposure Control Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Silica Exposure Control Plan for the 2021-2022 school year.

P. SUPPLEMENTARY MATTERS

Board President discussed the staff Christmas breakfast.

Q. COMMENTS: PUBLIC – GENERAL



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Parent Jennifer Thompson made a statement on a situation involving her 3rd grade son to the Board

Parent Laura Tessieri thanked the Board for their response to Covid and supported the first comments.

Parent John Bartruff requested further interaction from the Board.

R. ADJOURNMENT

1. Motion to Adjourn

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:46.

Respectfully Submitted,

Jack Trent
Board Secretary / Business Administrator

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

PLEASE
SIGN
HERE

