



Holland Township School

**Regular Meeting
March 22, 2022, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848**

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. Oath of Office

Member to the Holland Township Board of Education for (1) 3-Year Term Replacement, March 22, 2022 to December 31, 2023:

•Shannon Martin

E. ROLL CALL

Davis – Present

Hackmann – Present

Hance – Present

Martin – Present

McGuire – Absent

Muller – Present

Walker – Absent

5 members present. 2 members absent.

Mr. Walker arrived at 7:15pm.

F. CORRESPONDENCE – Resignation from W. Hackmann

G. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:



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- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:06 p.m. to discuss Personnel Matters.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:09 p.m.

H. **CONSENT AGENDA**

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: AYES – 6 NAYES – 0 ABSTENTIONS - 0

Motion carries **6-0**.

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the following minutes:

- Feb. 15, 2022 Work Session Minutes
- Feb. 22, 2022 Regular Meeting Minutes
- Feb. 15, 2022 Executive Work Session Minutes
- Feb. 22, 2022 Executive Regular Meeting Minutes 7:04-8:31
- Feb. 22, 2022 Executive Regular Meeting Minutes 8:43-9:06

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, the Board approve the Payroll Bill Lists dated Feb, 15, Feb. 22 and Feb. 28 , 2022 check numbers NO215, NO222 and NO228 in the amount of \$743,490.73 and the bill list dated March 22, 2022 check numbers 11621 thru NO453 in the amount of \$921,004.02.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools, the Board approve the transfers for the month ending Feb. 28, 2022 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.



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2) To accept the Holland Township Board of Education's certificate that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending Jan. 31, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-13(d), that no line item account has been over expended as of Jan. 31, 2022 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Diane Udovich/International Dyslexia Association / Virtual / Registration \$50/
April 22,2022

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

I. **BOARD PRESIDENT REPORT** – No report

J. **SUPERINTENDENT REPORT** – No report

K. **PRINCIPAL REPORT** – Principal Sue Wardell gave a report on Professional Development days and gave a thank you to Cindi Crawford who will be retiring soon.

L. COMMENTS: PUBLIC - AGENDA ITEMS ONLY **EDUCATION**

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

Roll Call Vote:

Hackmann – Yes; Hance – Yes; Martin – Yes Muller – Yes; Walker - Yes; Davis - Yes

Motion passes 6-0.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for February 17, 2022 - March 9, 2022 and affirms the actions of the administration

2. Approve HTEA Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of books to the library with an approximate value of \$800 from the Holland Township Education Association (HTEA).



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The Board recognizes, and thanks the HTEA for their continued and generous support of our school district.

3. Accept Student

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts Employee #1828 daughter into Kindergarten for the 2022-2023 school year tuition free per Policy 5111.

4. Approve Graduate Student

RESOLVED that upon the request of the Superintendent the Holland Township Board of Education approves Graduate Student Supervision in Speech-Language Pathology from Indiana University of Pennsylvania for the 2022-2023 school year.

5. Approve PTO Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation \$1,041.27 from the Holland Township PTO towards the purchase of a tetherball. The Board recognizes, and thanks the Holland Township PTO for their continued and generous support of our school district.

6. Approve PTO Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation \$2,208.28 from the Holland Township PTO towards the purchase of recess equipment. The Board recognizes, and thanks the Holland Township PTO for their continued and generous support of our school district.

M. PERSONNEL

Motion made by Mr. Davis, seconded by Mr. Walker, to approve items 1-5:

Roll Call Vote:

Hackmann – Yes; Hance – Yes; Martin – Yes; Muller – Yes; Walker - Yes; Davis - Yes

Motion passes 6-0.

Motion made by Mr. Davis, seconded by Mr. Walker, to approve item 6:

Roll Call Vote:

Hackmann – Yes; Hance – No; Martin – Yes; Muller – Yes; Walker - Yes; Davis - Yes

Motion passes 5-1.

1. Approve Substitute

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitute for the 2021-2022 school year:

- Bryce Parenti: Teacher/Aide
- Jacob Dlugose: Aide

2. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education approves Al Parenti as a volunteer to assist John Horak (Coach) with Boys Baseball.

3. Approve Confidential Administrative Assistant - CST Contract

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves executing the contract of employment between the Holland Township Board of Education and Ms. Lori Regep Confidential Administrative Assistant - CST from July 1, 2022 through June 30, 2023, as per the contract terms and conditions.

4. Approve Confidential Administrative Assistant - Main Office Contract

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves executing the contract of employment between the Holland Township Board of Education and Ms. Nancy Holzworth Confidential Administrative Assistant - Main Office from July 1, 2022 through June 30, 2023, as per the contract terms and conditions.

5. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following as extra and co-curricular activities directors, for the 2021/2022 school year as per negotiated contract:

Position/Staff Members/Stipend

- Chorale/Craig Lerch/\$2,004 Prorated (Pending Student Involvement)
- Choir/Craig Lerch/\$2,004 Prorated (Pending Student Involvement)

6. Hunterdon County Educational Services Commission (HCESC)

Paraprofessional contract

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves entering into an agreement with HCESC to fulfill the paraprofessional requirements of Holland Township School, with current employees receiving the proposed employee benefit package.

N. POLICY

Motion made by Mr. Davis, seconded by Mr. Walker, to approve the following items:

Roll Call Vote:

Hackmann – Yes; Hance – Yes; Martin – Yes; Muller – Yes; Walker - Yes; Davis - Yes

Motion passes 6-0.

1. Approve Second Reading and Adoption of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- P2415.05 Students Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
- P&R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- P2460.30 Additional/Compensatory Special Education and Related Services
- P&R2622 Student Assessment
- P3233 Political Activities



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- P&R 5751 Sexual Harassment of Students
- P7540 Joint Use of Facilities
- P&R 8465 Bias Crimes and Bias Related Acts
- P9560 Administration of School Surveys

O. FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Ms. Martin, to approve the following items:

Roll Call Vote:

Hackmann – Yes; Hance – No; Martin – Yes; Muller – Yes; Walker - Yes; Davis - Yes

Motion passes 5-1.

1. Approve Tentative 2022-2023 (FY23) Budget and Submission to County DOE DISTRICT BUDGET STATEMENT 2022-2023

Motion made by Mr. Davis, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

BE IT SO RESOLVED, to approve the tentative 2022-2023 School District Budget for submission to the Hunterdon County Department of Education as follows:

General Fund Operating Budget: \$12,186,922
Special Revenue Fund (Grants and Entitlements): \$200,480

BE IT FURTHER RESOLVED, to acknowledge that the 2022-2023 School District Budget as described above results in tax levies as follows:

General Fund (Tax Levy) \$10,349,255

The School District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

WHEREAS, School District Policy #6371-N.J.A.C. 6:A23A-7 provides that the Board of Education shall establish in the annual budget a maximum expenditure amount that may be allotted for such travel and expenses reimbursement for the 2022-2023 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Board of Education hereby established the School District travel maximum for the school year at the sum of \$65,000.00

Regular business travel maximum is \$1,500 per person.

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.



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2. Approve State Aid for the 2022-2023 (FY23) School Year

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education accept the FY23 State Aid in the amount of \$1,216,287.

- Equalization Aid: \$ 686,945
- School Choice Aid: \$ 110,133
- Transportation Aid: \$ 36,300
- Special Education Categorical Aid: \$373,356
- Security Aid: \$9,453
- Total Aid: \$1,216,287

P. **SUPPLEMENTARY MATTERS** – Board President Matt Davis spoke about the Board Vacancy and Regionalization Bill.

Q. **COMMENTS: PUBLIC – GENERAL** – Various parents, residents, and students spoke about their desire for an additional 7th grade class for the 2022-2023 school year.

R. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:47.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.