



Holland Township School

Work Session
March 14, 2023, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis – Present

Giovannetti – Present

Hance – Arrived 7:06

Martin – Present

Moustakas – Present

Muller – Present

Walker – Present

E. WORKSHOP DISCUSSION ITEMS

F. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District’s Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.



Holland Township School

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:07 to discuss Confidential Matters by Law or Court Order and Invasion of Individual Privacy Employee or Student.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:39.

G. CONSENT AGENDA - DISCUSSION ONLY

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes:

February 21, 2023 Work Session Meeting Minutes

February 21, 2023 Work Session Executive Minutes

February 28, 2023 Regular Board Meeting Minutes

February 28, 2023 Regular Board Meeting Executive Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, that the Board approve the Bill List dated March 21, 2023 _____ check numbers ____ thru ____ in the amount of \$_____.

3. Finance

1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending Feb. 28, 2023 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending Feb. 28, 2023 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, Jack Trent certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of November 30, 2019 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Nicole Rasavage/The Council of Autism Service Providers Annual Conference - Excellence through Collaboration/Tampa, FL/No Reimbursement Requested



Holland Township School

- Jennifer Leap/MS Students: Understanding and Managing Mental Health Issues/Kenilworth, NJ/No Reimbursement Requested

H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

I. EDUCATION - DISCUSSION ONLY

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for February 24, 2023 - March 10, 2023 and affirms the actions of the administration. (2 investigations, 0 found to be HIB). (School Year 2022-2023 11 total investigations, 6 found to be HIB)

2. Approve 8th Grade Graduation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves June 9, 2023 for the 8th Grade graduation. The graduation ceremony will be held at Delaware Valley High School outside stadium.

3. Approve Revision of the 2022/2023 School Calendar

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the revision of the 2022/2023 school calendar as follows:

- Friday, May 26, 2023 - No School (if no snow days taken)
- Friday, June 9, 2023 - Last Day Students and Staff
- Wednesday, June 7, 2023 - Friday, June 9, 2023 - Early Dismissal Days

J. PERSONNEL - DISCUSSION ONLY

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- Macy Smith: Teacher/Aide
- Lindsay Pillon - Teacher/Aide
- Madison Brogan - Teacher/Aide

2. Accept Resignation as Baseball Coach

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation as Baseball Coach of Mr. Patrick Wynne for the 2022/2023 season.

K. POLICY - DISCUSSION ONLY

L. FINANCE AND FACILITIES - DISCUSSION ONLY



Holland Township School

Motion made by Mr. Davis, seconded by Mr. Muller, to approve items L.2 and L.3:

Roll Call Vote:

Giovanetti – Yes; Martin – Yes; Moustakas – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

1. Approve Professional Services

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves professional services provided by the following for the 2022-2023 school year:

- Pediatric Neuropsychologist: Next Generation Neuropsychology, LLC./Dr. Jennifer West-Gavin/Dr. Nicholas Hope - Estimated Fee of \$1,500 per evaluation

2. Approve Tentative 2023-2024 (FY24) Budget and Submission to County DOE
DISTRICT BUDGET STATEMENT 2023-2024

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

BE IT SO RESOLVED, to approve the tentative 2023-2024 School District Budget for submission to the Hunterdon County Department of Education as follows:

General Fund Operating Budget: \$12,497,320
Special Revenue Fund (Grants and Entitlements): \$186,295

BE IT FURTHER RESOLVED, to acknowledge that the 2023-2024 School District Budget as described above results in tax levies as follows:

General Fund (Tax Levy): \$10,556,240

The School District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

WHEREAS, School District Policy #6371-N.J.A.C. 6:A23A-7 provides that the Board of Education shall establish in the annual budget a maximum expenditure amount that may be allotted for such travel and expenses reimbursement for the 2023-2024 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Board of Education hereby established the School District travel maximum for the school year at the sum of \$65,000.00

Regular business travel maximum is \$1,500 per person.



Holland Township School

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

3. Approve State Aid for the 2023-2024 (FY24) School Year

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education accept the FY24 State Aid in the amount of TBD

- Equalization Aid: \$473,643
- School Choice Aid: \$121,500
- Transportation Aid: \$36,300
- Special Education Categorical Aid: \$373,356
- Security Aid: \$9,453
- Total Aid: \$1,014,252

4. Approve Maintenance Reserve Transfer for Playground Safety

RESOLVED upon the recommendation of the Superintendent of Schools to approve a Maintenance Reserve transfer to the Fund 11-000-261-420-000-000 Maintenance Account, in the amount of \$89,489.62 for necessary playground safety upgrades by Ben Shaffer Recreation on New Jersey State Contract #16-Fleet -00135.

M. **SUPPLEMENTARY MATTERS** – Mr. Davis and Mrs. Snyder made comments about incidents that have occurred in the school. The Board discussed the NJSBA report on firearms safety.

N. COMMENTS: PUBLIC - GENERAL

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O. EXECUTIVE SESSION

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Holland Township School

- Collective Bargaining
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1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:09 to discuss Invasion of Individual Privacy Employee or Student and Collective Bargaining.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:40.

P. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Mr. Muller, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:40.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.