

Minutes of Special Board Meeting

The Board of Education Holland Township School

A Special Board Meeting of the Board of Education of Holland Township School was held Tuesday, July 28, 2020, beginning at 7:00 PM in the Milford, NJ 08848.

A. **AGENDA YOU TUBE LINK**

1. <https://www.htsdl.com/boe/>

B. **CALL TO ORDER**

C. **FLAG SALUTE**

D. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

E. **ROLL CALL**: 7:06 pm

Davis_P__
Hackmann___
Hance_P__
McGuire___
Muller_P__
Somers_P__
Walker_P__
Witucki_P__

6 members present. 2 members absent.
McGuire arrived at 7:15 pm. _

F. **CORRESPONDENCE**

None.

H. **BOARD PRESIDENT REPORT**

Board President Matthew Davis thanked all on the reopening “steering committee”

for their time and insight into creating the school’s “Reopening Plan”. In particular, the President recognized Superintendent Stephanie Snyder’s outsized efforts, where summers are often “down time”, to a limited extent, for a Superintendent.

I. SUPERINTENDENT REPORT

1. 2020-2021 School Re-Opening Plan

Superintendent Stephanie Snyder presented the school’s detailed “Reopening Plan” to the audience in attendance and those attending remotely.

Motion by Davis, seconded by Somers to amend, for this meeting, Policy 167 to allow audience questions during the Superintendent’s presentation.

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.

There were numerous questions and answers from the Board, the audience and from remote listeners that were addressed by the Superintendent. Most of these questions were addressed and answered in the “Reopening Plan”. Questions and topics included: Mask wearing requirements; Signage for Traffic; Limitations of Remote Learning participation; Social distancing on buses; Counseling support and services for students, parents, and staff; Temperature checks; Windows and sanitizer on buses; Remote learning plan; Essential workers families, as related to remote requirements; Sick to remote policy; Paying for Lunch plan; Refilling of water bottles plan.

J. PRINCIPAL REPORT

None.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

There were numerous public comments sent to the Board through a Google spreadsheet. Most of these comments were addressed in the “Reopening Plan”. These comments and questions were answered by the Superintendent and included: Maximum class size; Grading; Mask breaks; Changes in School Calendar; School Pictures; Kindergarten class size; YMCA before and after care; and the Financial Obligation of Pre-K parents for remote learning;

L. EDUCATION

Motion made by Walker, seconded by Witucki, to approve item #1.

Roll Call

Vote: Hance_Y__McGuire_Y__Muller___Somers_Y__Walker__Y__Witucki_Y__Hackmann_Y__Davis__Y

Motion carried 7-0 in roll call vote.

1. Approve 2020-2021 School Re-Opening Plan

RESOLVED that upon the recommendation of the Superintendent the Holland

Township Board of Education approves the 2020-2021 School Re-Opening Plan.

M. **PERSONNEL**

Motion made by Davis, seconded by Somers, to approve items 1 through 5.

Roll Call

Vote: Hance_Y_McGuire_Y_Muller__Somers_Y_Walker_Y_Witucki_Y__
Hackmann_Y_Davis__Y

Motion carried 7-0 in roll call vote.

1. **Rescind Special Education Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the employment, of Mrs. Melanie Sloyer as Special Education Teacher for the 2020-2021 school year beginning August 26, 2020.

FURTHER RESOLVED, Mrs. Melanie Sloyer will placed on Step 5 MA of the 2018-2021 HTEA Salary guide, \$58,343.

2. **Approve Special Education Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Mrs. Melanie Sloyer as Special Education Teacher for the 2020-2021 school year beginning August 26, 2020.

FURTHER RESOLVED, Mrs. Melanie Sloyer will placed on Step 5 MA of the 2018-2021 HTEA Salary guide, \$58,843.

3. **Approve Increase Cafeteria Aides Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the increase in hours for Lana Templeton, Linda Bellini and Sherry Scott as Cafeteria Aides for the 2020-2021 school year from working Monday - Friday (1 hour and 34 minutes daily) at a rate of \$5,107 per year to working Monday - Friday (2 hours and 25 minutes daily) at a rate of \$7,297 per year.

4. **Approve Change in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Ms. Lori Matthews from part time at 15 hours/week (FTE 0.41) Nurse to full time Nurse effective August 26, 2020. Ms. Matthew's placement on the salary guide is unchanged, however she now qualifies for health benefits.

5. **Approve Part Time Custodian**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the rehire of Mr. Alfons Mayer as a Part Time Custodian (FTE .31) effective August 26, 2020. Mr Mayer will be place on Step 5 (\$42,640) of the custodial salary guide. Mr. Mayer will work 3.50 hours per day, 17.5 hours per week at a prorated salary of \$13,218.

N. **POLICY**

Motion made by Davis, seconded by Walker, to approve item # 1.

Roll Call

Vote: Hance_Y_McGuire_Y_Muller___Somers_Y_Walker_Y_Witucki_Y_Hackmann_Y_Davis_Y

Motion carried 7-0 in roll call vote.

1. **Approve First Reading of Policies**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies:

- P 1648 (Restart and Recovery Plan)
- P 1649 (Federal Families First Coronavirus (COVID-19) Response Act)

O. **FINANCE AND FACILITIES**

Motion made Davis, seconded by Somers to add item Finance and Facilities resolution # 1 to agenda.

1. RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves Pat's Lawn Care Services proposal for weekly lawn services for the months of September, October, and November 2020. The cost of the weekly lawn service is \$2,750 per month.

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.

Motion made by Davis, seconded by Somers to approve item # 1.

Roll Call

Vote: Hance_Y_McGuire_Y_Muller___Somers_Y_Walker_Y_Witucki_Y_Hackmann_Y_Davis_Y

Motion carried 7-0 in roll call vote.

P. **SUPPLEMENTARY MATTERS**

None

Q. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

None.

R. **EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District’s Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

Motion to Enter Executive Session

Motion made by Davis, seconded by McGuire, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:40 pm to discuss Collective Bargaining; and Pending, Outgoing or Anticipated Litigation.

Motion to Enter Public Session

Motion made by Somers, seconded by Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:52 pm.

S. **ADJOURNMENT**

Motion to Adjourn

Motion made by Muller, seconded by Witucki, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:52 pm.

Respectfully Submitted,

Brian P. McCarthy
Business Administrator / Board Secretary

July 29, 2020