



# Holland Township School

Reorganization Meeting  
January 3, 2023, 7:00 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## MINUTES

### A. CALL TO ORDER

1. Jack Trent called the meeting to order at 7:24

### B. FLAG SALUTE

### C. WELCOME

### D. ELECTION RESULTS ANNOUNCED

1. The results of the November 2022 Election, held on November 8, 2022 as reported by the Board Secretary are:

#### Election of Board Members:

Members to the Holland Township Board of Education for:

- (2) 3-Year Terms, December 31, 2022 to December 31, 2025

- Michael Giovannetti
- Matthew Davis

2. (1) 2-Year Terms, December 31, 2022 to December 31, 2024

- Matthew D. Walker

3. (1) 1-Year Terms, December 31, 2022 to December 31, 2023

- Shannon Martin

### E. OATH OF OFFICE

1. Members to the Holland Township Board of Education for:

(2) 3-Year Terms, December 31, 2022 to December 31, 2025

Matthew Davis

(1) 2-Year Terms, December 31, 2022 to December 31, 2024

Matthew D. Walker

(1) 1-Year Terms, December 31, 2022 to December 31, 2023

Shannon Martin

### F. ROLL CALL

Board Members: Terms and Expiration:

Davis – Present 12/31/2025

Hance – Present 12/31/2023

Martin – Present 12/31/2023

Muller – Absent 12/31/2024

Walker – Present 12/31/2024



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## G. ORGANIZATION MEETING

### 1. Nominations/Election of Board President

Board Secretary to call for nominations for Board President

Motion made by Ms. Hance, seconded by Mr. Walker, Mr. Davis was nominated for the position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by Mr. Walker, and a second by Mr. Davis.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

Roll Call Vote: Davis – Yes; Hance – Yes; Martin – Yes; Walker – Yes  
Motion carries 4-0.

### 2. Nominations for Vice President

Board Secretary relinquishes the chair to newly-elected President Mr. Davis to call for nominations for Vice President.

Motion made by Mr. Davis, seconded by Mr. Walker, Ms. Hance was nominated for the position of Vice President.

There being no further nominations for Vice President, the nominations were closed on a motion by Mr. Davis, and a second by Mr. Walker.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

Roll Call Vote: Davis – Yes; Hance – Yes; Martin – Yes; Walker – Yes  
Motion carries 4-0.

3. Without objection, Mr. Davis tabled the Appointment of Board Representatives until a later meeting.

### 4. Approve Affirmation of Actions Taken at the April 26, 2022 Board of Education Meeting: 2022/2023 School Organization

Motion by Mr. Davis, seconded by Ms. Hance, upon the recommendation of the Superintendent, the Holland Township Board of Education approves affirmation of actions taken at April 26, 2022 Board of Education Meeting: 2022/2023 School Organization.

BE IT RESOLVED that the Holland Township Board of Education approves the affirmation of the following actions taken at the April 26, 2022 Board of Education Meeting: ·

- Annual Contracts and Agreements: 2022/2023
- Annual Curriculum and Educational Programs: 2022/2023
- Annual Tax Payment Schedule: General Fund Tax Levy: 2022/2023



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- Annual 2022/2023 Official Publications
- Depositories for School Funds 2022/2023
- Tax Shelter Annuity Companies/Brokers 2022/2023
- Transfer of Funds 2022/2023
- Annual Appointment of Officers/Appointments: 2022/2023
- Annual Section 125 Plan: Health Benefits: 2022/2023
- Professional Services Contracts: 2022/2023
- Auditing, Architectural, Legal, Health · Special Education Related Services Contracts 2022/2023
- Maintenance Services Contracts 2022/2023
- Cooperative Pricing Agreement with Hunterdon County Education Services Commission 2022/2023
- Cooperative Pricing Agreement with Middlesex Regional Education Services Commission 2022/2023
- Petty Cash Account 2022/2023
- Authorization to Implement the 2022/2023
- Budget · Authorization of Purchasing Agent 2022/2023
- Authorization of State Contracts 2022/2023
- Authorization to Implement the 2022/2023 Tuition Rates
- Insurance Agents of Record 2022/2023
- Travel and Expense Reimbursement for 2022/2023
- Adoption of Annual Rules, Policies and By-Laws: 2022/2023

Roll Call Vote: Davis – Yes; Hance – Yes; Martin – Yes; Walker – Yes  
Motion carries 4-0.

## 5. Approve Board of Education Annual Notice of Monthly Meetings

Motion by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent, the Holland Township Board of Education approves Board of Education annual notice of monthly meetings.

RESOLVED that the Holland Township Board of Education, pursuant to Chapter 231, PAL (Open Public Meeting Act) does hereby proclaim the public meetings of the Holland Township Board of Education;

FURTHER RESOLVED that notice is hereby given that the Holland Township Board of Education will conduct the annual regular and workshop meetings according to the schedule below. The meetings will convene at 7:00 pm. All meetings will be conducted in the main auditorium of the Holland Township School, 714 Milford Warren Glen Road, Milford, NJ, unless posted otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular and Workshop Meetings shall be the normal conduct of business of the Holland Township Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Business Administrator/Board Secretary; and



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BE IT FURTHER RESOLVED that the notices of meetings will be posted in the official publications, main hall of the school and posted on the District website.

BE IT FURTHER RESOLVED that the Holland Township Board of Education will meet on the following dates:

## Regular Monthly Meeting Schedule

- January 3, 2023 Reorganization Meeting
- January 24, 2023
- February 28, 2023
- March 28, 2023
- April 25, 2023 Annual School Organization/Regular Meeting
- May 23, 2023
- June 27, 2023
- August 22, 2023
- September 26, 2023
- October 17, 2023
- November 28, 2023
- December 19, 2023
- January 2, 2024 Annual Board of Education Reorganization

## Work Session Meeting Schedule

- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 16, 2023
- June 20, 2023
- August 15, 2023
- September 19, 2023
- October 10, 2023
- November 21, 2023
- December 12, 2023

Meetings are open to the public. Official action may be taken.

Roll Call Vote: Davis – Yes; Hance – Yes; Martin – Yes; Walker – Yes  
Motion carries 4-0.

## H. CONSENT AGENDA

### 1. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.



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- Stephanie Snyder/SSAVEIM (School Safety & Violent Event Incident Management Training)/Flemington/February 7, 2023/\$185 Registration/Mileage
- Jack Trent/SSAVEIM (School Safety & Violent Event Incident Management Training)/Flemington/February 7, 2023/\$185 Registration/Mileage

Voice Vote: Ayes – 4; Nays – 0; Abs – 0

**I. SUPPLEMENTARY MATTERS**

1. Board Vacancy
2. Bylaws Review
3. Curriculum Presentation

**J. COMMENTS: PUBLIC – GENERAL – No comments**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

**K. ADJOURNMENT**

**1. Motion to Adjourn**

Motion made by Mr. Walker, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:30.

Respectfully submitted,

Jack Trent  
School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

