



Holland Township School

**Regular Meeting
January 25, 2022, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848**

MINUTES

- A. CALL TO ORDER
- B. FLAG SALUTE
- C. WELCOME
- D. ROLL CALL

Davis – Present
 Hackmann – Present
 Hance – Present
 McGuire – Absent
 Muller – Present
 Schilder – Present
 Walker – Present

6 members present. 1 members absent.

- E. CORRESPONDENCE
- F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation



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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Mr. Davis, seconded by Mr. Schilder, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:05 to discuss Confidential Matters by Law or Court Order and Collective Bargaining.

2. **Motion to Enter Public Session**

Motion made by Mr. Davis, seconded by Mr. Hackmann, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:19.

G. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Ms. Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: AYES – 6 NAYES – 0 ABSTENTIONS - 0

Motion carries **6-0**.

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, that the Board approve the minutes for the following meetings:

December 14, 2021 Work Session Meeting Minutes

December 14, 2021 Executive Work Session Meeting Minutes

December 21, 2021 Regular Board Meeting Minutes

December 21, Executive Session Meeting Minutes Time 7:04

December 21, Executive Session Meeting Minutes Time 7:53

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated January 26, 2022 check numbers 11401 thru 11459 in the amount of \$622,724.13.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 30, 2021 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending November 30, 2021 and December 31, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of November 30, 2021



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and December 31, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Jennifer Leap: Anxiety, ADHD & Anger in Classroom/Webinar/March 10, 2022/\$219 Registration
- Kristen Deniz: Anxiety, ADHD & Anger in Classroom/Webinar/March 10, 2022/\$219 Registration
- Melanie Sloyer: Orton-Gillingham/ February 2022 or July 2022 / \$2,150 Registration (Classroom Level \$1,150, Practicum Level \$1,000)

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. **BOARD PRESIDENT REPORT** – Board President Matt Davis mentioned the passing of Mrs. McCawley, a former librarian of Holland Township School.

I. **SUPERINTENDENT REPORT** – Superintendent Stephanie Snyder discussed Covid statuses, the expiration of the Executive Order in reference to masks, and gave a presentation on Start Strong data.

J. **PRINCIPAL REPORT** – Principal Sue Wardell presented to the Board on Professional Development being done in the school.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

L. EDUCATION

Motion made by Mr. Davis, seconded by Mr. Schilder, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 6-0.

1. Approve Chemical Hygiene Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Chemical Hygiene Plan for the 2021-2022 school year.

2. Approve Bloodborne Pathogen Standard Exposure Control Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Bloodborne Pathogen Standard Exposure Control Plan for the 2021-2022 school year.

3. Approve English Language Services Plan 2021-2024

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the district English Language Services Three Year Plan for school years 2021-2024.

4. Approve 2022-2023 School Year Calendar



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RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2022-2023 school year calendar.

5. Approve Rutgers Center for Women and Work

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Rutgers Center for Women and Work Contact for the purpose of Professional Development in DEI for the 2021-2022 school year not to exceed \$5,000.

6. Approve PTO Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of \$3,190.72 from the Holland Township PTO to purchase a second gag pit. The Board recognizes, and thanks the PTO for their continued and generous support of our school district.

7. Approve VFW Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts \$200 donation from the Frenchtown Milford Post 7857 VFW to add quality materials to the libraries related to history. The Board recognizes and thanks the Frenchtown Milford Post 7857 VFW for their continued and generous support of our school district.

8. Accept Students

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts Ms. Elizabeth Vocke's sons into Kindergarten and Second Grade for the 2022-2023 school year tuition free per Policy 5111.

9. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 9, 2021 - January 18, 2022, and affirms the actions of the administration. (5 investigations, 1 found to be HIB).

M. PERSONNEL

Motion made by Mr. Davis, seconded by Mr. Hackmann, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 6-0.

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2021-2022 school year:

- Isa Knapp: Teacher/Aide
- Jake Allshouse: Custodian (pending criminal history)

2. Approve 1:1 Coverage

RESOLVED that upon the recommendation for the Superintendent the Holland Township Board of Education approves all staff and approved substitutes to provide 1:1 IEP Services for all school related services for the 2021/2022 school year.



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3. Approve Non-Association Employees Contract for 2021-2022

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Non-Association Employees contracts (3.4% salary increases) for the 2021-2022 school year:

- Carol Cole, P/T Operations/Payroll Administrative Assistant: \$28,677 (includes longevity)
- Carmelina Delasey, Superintendent's Administrative Assistar t: \$57,113 (includes longevity)
- Maryann Huzar, P/T Physical Therapist: \$24,816
- John Jesiolowski, Maintenance/Network Technician: \$103,018 (includes longevity)
- Jason Kries, Educational Technology Coordinator/Integration Specialist: \$93,200
- Allison Nickel, P/T Occupational Therapist: \$54,802
- Deborah Olah, SBA Administrative Assistant: \$73,134 (incluces longevity)
- Susan Wardell, Principal/Curriculum Coordinator: \$108,570

4. Approve Part-Time Non Association Employees Salary Increases for 2021-2022

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Part-Tir me Non-Association Employees 3.4% for the 2021-2022 school year:

- Patti Fischer (Treasurer) - \$4,031
- Sherry Scott (Cafeteria Aide) - \$7,545
- Lana Templeton (Cafeteria Aide) - \$7,545
- Jessica Theesfeld (Cafeteria Aide) - \$7,545

5. Approve Movement on Salary Guide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Rheana McNair's movement on the salary guide from 9 BA+15 (\$59,620) to 9 MA (\$64,008) effective February 1, 2021 as per HTEA Contract (pending evidence of successful completion).

6. Approve of Long Term Leave Replacement

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Jake Allshouse as t're Long Term Leave Replacement - Custodian (pending criminal history) to begin on or about February 28, 2022 and ending on or about May 23, 2022.

Mr. Allhouse will be paid per diem rate of \$160.00 per day (\$20 per hour).

N. POLICY

Motion made by Mr. Davis, seconded by Mr. Walker, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes; Muller - Yes; Schilder - Yes; Wa ker - Yes; Davis - Yes

Motion passes 6-0.

1. Approve First Reading of Policies and Regulations RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:



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- P&R 8600 Transportation

O. FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Mr. Schilder, to approve the following items:

Roll Call Vote:

Hackmann - Yes; Hance – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

Motion passes 6-0

1. Approve Special Education Medicaid Initiative (SEMI) Program Waiver

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the waiver of requirements for Special Education Medicaid Initiative (SEMI) Program as the District has fewer than 40 students who participate.

P. SUPPLEMENTARY MATTERS – Mr. Davis discussed the Regionalization Bill and the Sick Leave Bank formation. Mr. Mike Schilder announced that he would be resigning from the Board effective February 14, 2022.

Motion made by Mr. Davis, seconded by Mr. Walker, to accept the Board resignation, with regret, of Mike Schilder effective February 14, 2022:

Voice vote: AYES – 6 NAYES – 0 ABSTENTIONS - 0

Motion carries 6-0.

Q. COMMENTS: PUBLIC - GENERAL

R. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

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- Collective Bargaining



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___ Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Mr. Davis, seconded by Mr. Hackmann, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:27 to discuss Personnel Matters.

2. **Motion to Enter Public Session**

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:01.

S. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:02.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

PLEASE
SIGN
HERE



BOE President