



Holland Township School

Work Session
December 14, 2021, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

- A. **CALL TO ORDER**
- B. **FLAG SALUTE**
- C. **WELCOME**
- D. **ROLL CALL**

Davis – Present
Hackmann – Present
Hance – Present
McGuire – Present
Muller – Present
Schilder – Present
Walker – Present

7 members present. 0 members absent.

- E. **WORKSHOP DISCUSSION ITEMS**
- F. **CONSENT AGENDA - DISCUSSION ONLY**

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, that the Board approve the November 16, 2021 Work Session Meeting Minutes
November 16, 2021 Work Session Executive Session Meeting Minutes (1)
November 16, 2021 Work Session Executive Session Meeting Minutes (2)
November 23, 2021 Regular Board of Education Meeting Minutes
November 23, 2021 Executive Regular Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated December 21, 2021 check numbers ____ thru ____ in the amount of

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending November 30, 2021 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.



Holland Township School

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending November 30, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Jack Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of November 30, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

G. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

H. EDUCATION - DISCUSSION ONLY

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for November 12, 2021 - December 9, 2021 and affirms the actions of the administration. (1 investigation, 0 found to be HIB).

2. Approve Annual HIB Self-Assessment

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual HIB Self-Assessment for the 2020-2021 school year.

3. Approve Indoor Air Quality Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Indoor Air Quality Program for the 2021-2022 school year.

I. PERSONNEL - DISCUSSION ONLY

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2021-2022 school year:

•Jeanne Lippincott: Teacher/Aide

•Nicole Yard: Aide/Cafeteria Aide

2. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2021/2022 school year as per negotiated contract (rate is subject to adjustment after settlement of contract)

Position/Staff Member/Stipend

Substitute Coordinator: Cindi Clifford/\$2,782

3. Approve Home Instruction Tutors



Holland Township School

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Hope Dell and Ms. Jennifer Furmanek as Home Instruction Tutors on an as needed basis for the 2021-2022 school year at an hourly rate of \$47.88 (rate subject to be adjusted after settlement of contract).

4. Approve NJ Family Leave/NJ Family Leave Insurance Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #999 NJFLA leave request utilizing New Jersey's Family Leave Insurance Program to begin February 28, 2022 for the maximum 12 weeks. Employee #999 will utilize 5 (5) vacation days prior. Employee #999 return to work date will be on or about May 23, 2022.

J. POLICY - DISCUSSION ONLY

K. FINANCE AND FACILITIES - DISCUSSION ONLY

1. Approve Special Education Joint Transportation Agreement for the 2021-2022 School Year.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2021-2022 Special Education Joint Transportation Agreement between the Holland Township Board of Education and the Delaware Valley Regional High School District in the amount of \$172, 475.00 for the following transportation routes from September 1, 2021 through June 30, 2022.

HSE1	\$32,680.00
HEM1	\$15,817.00
HEM2	\$23,005.00
HSE3	\$38,982.00 (MK)
2109	\$61,991.00 (MUJ)

L. SUPPLEMENTARY MATTERS

M. COMMENTS: PUBLIC – GENERAL

N. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law



Holland Township School

- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:09 to discuss Negotiations and Legal Updates.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Schilder, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:16.

O. ADJOURNMENT

1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:17.

Respectfully Submitted,

Jack Trent
Board Secretary / Business Administrator

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.