



Holland Township School

Regular Meeting
December 20, 2022, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Bartruff, Jr. – Present

Davis – Present

Hance

Martin – *arrived at 7:03*

McGuire – Present

Muller – Present

Walker

5 Present, 2 Absent.

E. CORRESPONDENCE

1. The Holland Township choir gave a performance for the Board of Education

Motion by Mr. Davis, seconded by Mr. Muller, for a two-minute recess at 7:09. Motion passes by voice vote.

Motion by Mr. Davis, seconded by Mr. Muller, to end two-minute recess at 7:11. Motion passes by voice vote.

2. Resignation from Board - Mr. Tim McGuire

F. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: AYES – 5 NAYES – 0 ABSTENTIONS - 0

Motion carries **5-0**.

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes:

November 15, 2022 Work Session Meeting Minutes

November 15, 2022 Work Session Executive Meeting Minutes



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November 22, 2022 Regular Board Meeting Minutes

November 22, 2022 Regular Board Meeting Executive Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, that the Board approve the Bill Lists:

November 30, 2022 check numbers 12306 thru N1130 in the amount of \$322,7463.79.

December 20, 2022 check numbers NO329 thru 12377 in the amount of \$872,478.77.

3. Finance

1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending October 31, 2022 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's of certification the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending October 31, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of October 31, 2022 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Christine Galloway/NJAGC Conference 2023/West Windsor/March 17, 2023/\$149 Registration/Mileage

G. BOARD PRESIDENT REPORT – No report

H. SUPERINTENDENT REPORT - Superintendent Stephanie Snyder thanked Mr. Lerch and the choir and wished everyone a Happy Holidays

I. PRINCIPAL REPORT – Principal Sue Wardell congratulated the choir and wished everyone a Happy Holidays and a Happy New Year

J. COMMENTS: PUBLIC - AGENDA ITEMS ONLY – No comments

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

K. EDUCATION



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Motion made by Mr. Davis, seconded by Mr. Bartruff, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Davis – Yes

Motion passes 5-0.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for November 8, 2022 - December 8, 2022 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2022-2023 3 total investigations, 2 found to be HIB)

2. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips for the 2022-2023 School Year:

- Band (Del Val Arts Fest Rehearsal) - Del Val High School
- 8th Grade - Dorney Park
- LLD - Frenchtown Cafe
- K - Raritan Valley Community College Play

L. PERSONNEL

Motion made by Mr. Davis, seconded by Mr. McGuire, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Davis – Yes

Motion passes 5-0.

1. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Employee #1857 effective June 30, 2023 for purposes of retirement.

2. Approve Part Time BSI Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Jami Alberalla as Part-Time BSI Teacher (18 hours per week/.50 FTE) for the 2022-2023 school year beginning on or about January 3, 2023.

FURTHER RESOLVED, Ms. Alberalla will be placed on Step 7MA at .50 FTE of the 2022-2023 HTEA salary guide, \$31,167 (prorated).

3. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- Ava Stevely: Aide
- Alexandria Wilt: Custodian (pending criminal history)
- Nicholas Pastula: Custodian (pending criminal history)



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M. FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Mr. Bartruff, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Davis – Yes

Motion passes 5-0.

1. Approve Architect for HVAC Project

RESOLVED, upon the recommendation of the Superintendent, that the Holland Township Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the HVAC Upgrades at Holland Township School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

N. SUPPLEMENTARY MATTERS – Mr. Davis discussed the Board Vacancy and the advertisement required

O. COMMENTS: PUBLIC – GENERAL – No comments

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P. ADJOURNMENT

1. Motion to Adjourn

Motion made by Mr. McGuire, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:19.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary



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NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.