



Holland Township School

Regular Meeting
August 23, 2022, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

A. **CALL TO ORDER** – Board President Matt Davis called the meeting to order at 7:03pm.

B. **FLAG SALUTE**

C. **WELCOME**

D. **ROLL CALL**

Bartruff, Jr. – Present

Davis – Present

Hance – Present

Martin – Absent

McGuire – Present

Muller – Present

Walker – Absent

Ms. Martin arrived at 7:04.

E. **CORRESPONDENCE**

1. Thank You - Carolyn Grundhauser

Motion by Mr. Davis, seconded by Mr. Muller, to approve the following resolution:

Resolution Opposing the Proposed Increases to the School Employees Health Benefits Program

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by *N.J.S.A. 52:14-17.46 et seq.*, offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHBP, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and



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WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits, prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees;

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as "Chapter 44", any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township School Board of Education in the county of Hunterdon call upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOVLED, that the Holland Township School Board of Education in the county of Hunterdon urge the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees' Health Benefits Plan Design Committee to include additional representatives from local school district management; and

BE IT FURTHER RESOLVED, that the Holland Township School Board of Education in the county of Hunterdon urge the Legislature and executive branch to examine the impact that "Chapter 44" has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Michael



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Doherty, Assemblyman John DiMaio, Assemblyman Erik Peterson and the New Jersey School Boards Association.

Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; Muller – Yes; McGuire – Yes; Davis – Yes

Motion passes 6-0.

F. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: AYES – 6 NAYES – 0 ABSTENTIONS - 0

Motion carries **6-0**.

1. Approval of Minutes

RESOLVED upon the recommendation of the Superintendent of Schools, the Board approve the following minutes:

- June 21, 2022 Work Session Meeting Minutes
- June 28, 2022 Regular Board Meeting Minutes
- June 28, 2022 Executive Session Meeting Minutes

2. Bill List

RESOLVED upon the recommendation of the Superintendent of Schools, the Board approve the Bill Lists dated:

- June 30, 2022 check numbers 11851 thru NO630 in the amount of \$506,558.72
- July 31, 2022 check numbers NO320 thru NO728 in the amount of \$497,683.80
- August 23, 2022 check numbers NO322 thru 12040 in the amount of \$444,283.91

3. Finance

1. Upon the recommendation of the Superintendent of Schools, the Board approve the transfers for the month ending June 30, 2022 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
2. To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending June 30, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
3. Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20- 2.13(d), that no line item account has been over expended as of June 30, 2022 and that as of this date sufficient funds



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are available to meet the District's financial obligations for the remainder of the fiscal year.

G. **BOARD PRESIDENT REPORT** – No new items from the Work Session.

H. **SUPERINTENDENT REPORT** – Superintendent Stephanie Snyder spoke about additions to the agenda from the Work Session, NJSLA reports, the staff opening breakfast, and QSAC.

I. **PRINCIPAL REPORT** – Principal Sue Wardell spoke about the school opening.

J. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

K. **EDUCATION**

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; Muller – Yes; McGuire – Yes; Davis – Yes

Motion passes 6-0.

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for June 13, 2022 – August 12, 2022 and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

2. **Approve Superintendent's Student Safety Data System Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Student Safety Data System Report for January 1, 2022 to June 30, 2022.

3. **Approve Mentoring Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Mentoring Plan for the 2022-2023 school year

4. **Approve Professional Development Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Professional Development Plan for the 2022-2023 school year.

5. **Approve 2022-2023 Pandemic Response Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2022-2023 Pandemic Response Plan

6. **Approve Athletic Schedule**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Soccer (Boys, Girls & CoEd), Volleyball, Cross Country, Basketball (Boys & Girls), Baseball, Softball and Lacrosse (Boys &



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Girls) schedules for the 2022-2023 school year. The schedules are subject to change due to rescheduling and post season competition.

7. Approve Sports Participation Fee

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves a \$75 per sport participation fee.

8. Approve Vendors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following organizations/vendors as solicitors for the 2022-2023 school year:

- PTO (Parent Teacher Organization)
- S.E.E.D. (The Holland Township Education Foundation)
- BNL Photography
- American Heart Association -Jump Rope for Heart
- Lifetouch Yearbook

9. Approve 2023-2027 Mission Statement, Strategic Plan Goals and Objective

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2023-2027 Mission Statement, Strategic Plan Goals and Objectives.

10. APPROVE SHELLY KLEIN CONSULTING, READING SPECIALIST

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Shelly Klein Consulting, Reading Specialist for staff Professional Development for the 2022-2023 school year, not to exceed \$25,000.

11. Approve HTS Health, Safety, and Learning Environment Protocols

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Health, Safety, and Learning Environment Protocols for the 2022-2023 school year.

12. Approve HTS LEA Guidance for Chapter 27

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Holland Townships' Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year.

13. Approve Hearts and Hands Professional Development & Educational Consulting, LLC

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Hearts and Hands Professional Development & Education Consulting, LLC Consulting Services to provide Professional Development and Parent Education in Social Emotional Learning through workshop sessions not to exceed \$15,000.00 for the 2022/2023 school year.

L. PERSONNEL

Motion made by Mr. Davis, seconded by Mr. Bartruff, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; Muller – Yes; McGuire – Yes; Davis – Yes

Motion passes 6-0.



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1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- Samantha Grundstrom: Teacher/Aide
- Jami Alberalla: Teacher/Aide
- Bryce Parenti: Custodian
- Andrew Galloway: Custodian
- Travis Jones: Custodian

2. Approve of Long Term Substitute Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Jami Alberalla as the Long Term Substitute Teacher to begin on or about September 9, 2022 and ending on or about December 12, 2022.

Ms. Alberalla will be paid as follows: Regular per diem substitute rate of \$110.00 per day for the first ten consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (\$143.00), and shall be retro-active to the first day. On the 31st consecutive day in the position the per diem amount will be 1/200th of Step 1 of the 2022-2022 HTEA salary guide (\$277.60)

3. Approve ESY Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all staff and substitutes as a Substitute Teacher/Aides for the Special Education Extended School Year (ESY). The program was in effect from July 5, 2022 – July 28, 2022, 4 days per week, 4 hours per day.

4. Approve Home Instruction

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all employed teachers/substitutes for Home Instruction as per the negotiated contract for the 2022-2023 school year.

5. Approve Title 1 Tutors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all employed teachers/substitutes for Title 1 Tutors as per the negotiated contract for the 2022-2023 school year.

6. Approve Staff/ESC Paraprofessionals/Substitutes to Ride School Bus

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all current employed Staff/Special Education ESC Paraprofessionals/Substitutes as supportive transportation aides for students with disabilities as per requirements set forth in the student's IEP, and as directed by the Supervisor of Special Services.

7. Approve Chaperones

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all employed Staff/ESC Paraprofessionals/Substitutes with certification or substitute certification to act as chaperones for school activities as per negotiated contract.



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8. Approve Principal Evaluation Framework

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Multidimensional Principal Performance Rubric, Lerner-Centered Initiatives, Ltd. to evaluate the building principal for the 2022-2023 school year.

9. Approve Danielson Framework for Teaching Evaluation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Danielson Framework for Teaching as the model for teacher evaluation for the 2022-2023 school year.

10. Approve Annual Summative Teacher Evaluation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual Summative for the Teacher Evaluation for the 2022-2023 school year.

11. Approve Observation/Evaluation Tools for Non Teaching Staff Members

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves observation/evaluation tools for the following non teaching staff members for the 2022-2023 school year:

- Guidance Counselor
- Speech Therapist
- Physical Therapist
- Occupational Therapist
- Learning Consultant (LDTC)
- Nurse
- School Psychologist
- Social Worker
- Media Specialist
- Behaviorist
- Educational Technology Coordinator/Integration Specialist

12. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Julie Nungester as a volunteer to assist Mrs. Shelli Deckert (Coach) with Cross County Team.

13. Approve Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Ms. Stephanie Kane as CoYearbook Advisor for the 2022-2023.

14. Approve Practicum Completion

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Brittany Kollmer to complete her Practicum in School Nursing from Rowan University for one semester beginning September 1, 2022 and ending December 16, 2022. Ms. Kollmer will spend her time in the Nurse's office with Ms. Hirsch.

15. Confirm Permission to Hire

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education confirms the Superintendent selection to hire the following position for the 2022/2023 school year:



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Full Time Middle School Social Studies Teacher

- Patrick Wynne, Step 1BA, \$55,520

Elementary School Teacher

- Taylor Hajcak, Step 2MA, \$61,083

Learning Disabilities Teacher - Consultant (LDT-C)

- Erica Calia-Kastell, \$96,000

16. Approve Summer Enrichment Personnel

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following personnel to work the Summer Enrichment Program: • Jason Kries/Chess Club/\$50.20 per hour - 16 hours total

M. **POLICY**

Motion made by Mr. Davis, seconded by Ms. Martin, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; Muller – Yes; McGuire – Yes; Davis – Yes

Motion passes 6-0.

1. Approve First Reading of Policies and Regulation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulation:

- P0163 (Quorum)
- P1511 (Board of Education Website Accessibility)
- P2415 (Every Student Succeeds Act)
- P&R2432 (School Sponsored Publications) - Abolished
- P&R5513 (Care of School Property)
- P5440 (Honoring Pupil Achievement)
- P5517 (School District Issued Student Identification)
- P5722 (Student Journalism)

2. Approve Second Reading and Adoption of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- P & R 5410 (Promotion and Retention)

N. **FINANCE AND FACILITIES**

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; Muller – Yes; McGuire – Yes; Davis – Yes



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Motion passes 6-0.

1. Approve School Budget Calendar (FY24)

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Budget Calendar (FY24).

2. Approve Joint Transportation Agreement and Bus Routes for the 2022-2023 School Year.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves 2022-2023 Joint Transportation Agreement between the Holland Township Board of Education and the Delaware Valley Regional High School District in the amount of \$440,766.00 for the following transportation routes September 1, 2022 through June 30, 2023 and ESY in the amount of \$17,214.00.

- H01 \$43,664
- H02 \$41,902
- H03 \$44,140
- H04 \$39,295
- H05 \$42,128
- H06 \$44,420
- H07 \$45,461
- H08 \$43,764
- H09 \$39,140
- H10 \$56,852

ESY TRANSPORTATION

- HEO1 \$2,293
- HEO2 \$4,053
- HEO3 \$3,412
- HSE03 \$7,456

FURTHER RESOLVED that the Holland Township Board of Education approves the cost for all the above noted Bus Routes.

3. Approve 2022-2023 Hunterdon County Educational Services Commission ESY PreK Teacher Contract

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY 23 with HCESC to provide ESY Pre K Teacher services to the Holland Township School per terms and conditions in the attached contract.

4. Approve Waiver

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the submission of the "Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2022-2023 School Year" and certifies that all requirements of N.J.A.C. 6A:26-6.3 and/or 6.4 have been met.

B. SUPPLEMENTARY MATTERS

- 1. Set 2022-2023 District Goals
- 2. Set 2022-2023 Board of Education Goals
- 3. Board Self Evaluation



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C. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students

Resident Geoffrey Shrewsbury made a comment about school security.
A Holland resident made a comment about school curriculum.

D. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Bartruff, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:23 to discuss School/Public Security and Personnel Matters.

2. Motion to Enter Public Session

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:45.

E. ADJOURNMENT

1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the



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Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:45.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.